

NEW JERSEY ASSOCIATION OF COUNTY TAX BOARDS

Scholarship Committee NJACTB – LTD MEMORIAL SCHOLARSHIP FUND NJACTBscholar@gmail.com - 2019

Application Instructions

Dear Applicant:

Enclosed is the Scholarship Application and Scholarship Committee Statement for the college scholarship offered by the New Jersey Association of County Tax Boards (NJACTB). In addition to the information requested in the attached application, please supply the following on or before the April 15th application deadline.

1. A complete list of all the colleges that you have applied to and the status of each application;
2. Copies of any correspondence you have received pertaining to your application for admittance;
3. A copy of your request to your High School Guidance Office to forward prior to April 30th the most recent transcripts of your records, including scores from all standardized tests, such as the SAT, directly to the Scholarship Committee;
4. If you are selected to receive an NJACTB scholarship, you must notify the Scholarship Committee, in writing, of the name and address of the institution of higher education you will be attending, together with your school ID number, prior to a scholarship check being issued; and
5. If you are the recipient of an NJACTB scholarship, you must submit a follow-up report confirming that the funds were used only for qualified tuition and related expenses, such as fees, books, supplies and equipment, and not for room or board or any other purpose.

Applications and the above supporting documentation must be received via email on or before April 15th for applications and April 30th for supporting documentation to: NJACTBscholar@gmail.com

**NEW JERSEY ASSOCIATION OF COUNTY TAX BOARDS
SCHOLARSHIP APPLICATION**

Name: *Last* _____ *First* _____ *Middle* _____

Address: _____

Birth Date: _____ Sex: (Circle One) M F

Phone No.: _____ Email: _____

COLLEGES/SCHOOLS

List, in order of preference, the Colleges/Universities you have applied to (attach additional sheets if needed):

Name/Address/Telephone	Accepted	Have not heard
1) _____ _____ _____	_____	_____
2) _____ _____ _____	_____	_____
3) _____ _____ _____	_____	_____

WORK EXPERIENCE

List all jobs held in the past three years (attach additional sheets if needed). Specify if paid or volunteer:

	Job	Employer	From/To	Hrs. per Wk.	Wages
1)	_____	_____	_____	_____	_____
2)	_____	_____	_____	_____	_____
3)	_____	_____	_____	_____	_____
4)	_____	_____	_____	_____	_____

ACTIVITIES

Please list your extracurricular activities (excluding jobs) during the past four years in order of their interest to you.

	School Related Activities	Outside Activities or Interests
1)	_____	_____
2)	_____	_____
3)	_____	_____
4)	_____	_____

ACADEMIC RECORDS

Please request that your High School Guidance office forward by April 30, 2019 the most recent transcripts of your records, including scores from all standardized tests, such as the SAT, directly to the Scholarship Committee via email to: NJACTBScholar@gmail.com

ESSAY

Applicants must include with this application a personal essay addressing each of the following:

- 1) Your educational goals, and the considerations that went into the selection of colleges or universities to which you have applied;
- 2) The career(s) and/or profession(s) you are interested in, and the primary factors underlying your interest;
- 3) Your favorite academic subjects, extracurricular activities, and any other interests or hobbies you would like to bring to the Scholarship Committee’s attention;
- 4) Describe the most difficult challenge, of any kind, that you have had to overcome;
- 5) Describe your most rewarding or fulfilling accomplishment; and
- 6) Anything else of interest that would support your application.

Before signing and returning this application, please check carefully that you have answered all questions completely and accurately and enclosed all requested documentation, including the essay.

Applicant’s Signature: _____ Date: _____

THIS COMPLETED FORM AND SUPPORTING DOCUMENTS MUST BE EMAILED TO THE SCHOLARSHIP COMMITTEE ON OR BEFORE April 15, 2019 (April 30, 2019 for supporting documents) to: NJACTBScholar@gmail.com

NEW JERSEY ASSOCIATION OF COUNTY TAX BOARDS SCHOLARSHIP COMMITTEE STATEMENT

OBJECTIVE

To provide assistance through scholarships to qualified New Jersey residents who are pursuing a degree in higher education.

ELIGIBILITY

Be a high school student in his or her senior year preparing to graduate and seek a degree in higher education.

Submit a completed application, including all items listed on the cover letter of this application, where applicable, by the established deadline of April, 15 2019.

SELECTION

Applications can be obtained by downloading from the NJACTB's website, www.njactb.org

Applications received on or before the deadline are distributed to the Scholarship Committee members for review. Candidates are rated and ranked based upon the following categories:

Academic Achievements

Essay

School & Community Activities

Work Experience (Volunteer or Paid)

At a subsequent meeting, the Scholarship Committee determines the number and amount of scholarships to be awarded that year. A final ranking of the applicants is determined by compiling and averaging the individual committee members' rankings.

Applicants are informed of the full Scholarship Committee's decision in writing by the chairperson. The successful candidates are also acknowledged at a subsequent meeting of the NJACTB.

PAYMENTS

Payments to successful applicants will be made on or before May31, 2019, as long as written notice by the successful applicant of the name and address of the institution of higher education to be attended, together with that applicant's school ID number, is received prior to that date. Otherwise, payment will be made promptly upon receipt of such written notice by the successful applicant(s).