



**NJ ASSOCIATION OF COUNTY TAX BOARDS ANNUAL EDUCATION CONFERENCE**

**August 27th– September 1st, 2017**

**RESERVATION REQUEST FORM**

Rate is \$205.40 per night for single or double occupancy.  
Rates are subject to 6.875% sales tax and 7% occupancy tax.

A deposit of \$205.40 (check, credit card, money order or voucher) per room is required to guarantee reservations.

**Reservations must be made by 7/15/2017 by one of the following methods:**

E-mail completed Reservation Request to reservation@grandhotelcapemay.com

Fax completed Reservation Request to (609) 884-4344

Mail completed Reservation Request to Grand Hotel, 1045 Beach Avenue, Cape May, New Jersey 08204

**PLEASE, NO TELEPHONE RESERVATIONS**

All reservations are subject to confirmation. NOTE: All payments via voucher or purchase order must be processed, executed and payment received by the hotel prior to August 15, 2017. Other wise payment in full will be due on check in. THIS FORM MUST ACCOMPANY VOUCHER! Payments for charges are tax exempt only if the payment is made directly by the government agency to the Grand Hotel. Payments made via cash, money order, personal check or personal credit cards are not tax exempt.

Name \_\_\_\_\_ Association County \_\_\_\_\_

Telephone (W) \_\_\_\_\_ (C) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Name On Card: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

I/we will check in after 3pm on \_\_\_\_\_ and check out before 11am on \_\_\_\_\_

Number of adults \_\_\_\_ Children under 12 \_\_\_\_

Comments: \_\_\_\_\_

*STANDARD HOTEL RESERVATION POLICY*

DEPOSIT CREDITED TO LAST DAY OF RESERVATION. BALANCE DUE ON ARRIVAL (SORRY, NO PERSONAL CHECKS). PAYMENTS NOT TRANSFERABLE. NO ONE HAS THE AUTHORITY TO INDICATE ANY REFUND FOR ANY REASON. SOLE EXCEPTION: DEPOSIT REFUNDABLE, WITH A 25% SERVICE CHARGE, IF CANCELED TWO WEEKS OR MORE IN ADVANCE OF ARRIVAL DATE. DEPOSITS ARE NOT REFUNDABLE IF CANCELED WITHIN TWO WEEKS OF ARRIVAL DATE.